

ORDINANCE NO. 2023-060

**ORDINANCE AUTHORIZING THE RECORDER'S OFFICE
TO ESTABLISH A CASH CHANGE FUND**

WHEREAS, Indiana Code section 36-1-8-2 provides that the fiscal body of a county may permit any of its officers or employees having a duty to collect cash revenues to establish a cash change fund;

WHEREAS, Indiana Code section 36-1-8-2 further provides that said fund must be established by a warrant drawn on the appropriate fund of the county in favor of the officer or employee, in an amount determined by the fiscal body;

WHEREAS, Indiana Code section 36-1-8-2 further provides that said warrant may be drawn without need for appropriation;

WHEREAS, the Shelby County Recorder (the "Recorder") is an officer of the county with a duty to collect cash revenues, including fees for the recording of documents;

WHEREAS, the Recorder currently maintains cash on hand of Fifty Dollars (\$50.00) for the purpose of making change when collecting cash revenues;

WHEREAS, the fees charged by the Recorder increased in 2017, which has increased the cash drawer needs of the Recorder;

WHEREAS, the funds for the Recorder's cash drawer derive from the County General Fund, subject to approval by the Shelby County Council (the "Council"); and

WHEREAS, the Recorder now desires to increase the amount of cash on hand to Two Hundred and Fifty Dollars (\$250.00) to accommodate the Recorder's current cash drawer needs.

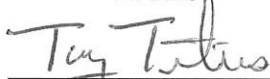
NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF SHELBY COUNTY, INDIANA, as follows:

1. The Recorder is hereby authorized to establish a cash change fund.
2. The Recorder shall present, and the Auditor of Shelby County, Indiana, is authorized to pay, a warrant in the amount of Two Hundred and Fifty Dollars (\$250.00) out of the County General Fund.
3. The Recorder shall use the cash to make change when collecting cash revenues.
4. If there is a change in the custodian of the fund, such as election of a new Recorder, or if it is determined that the fund is no longer needed, the entire cash change fund shall be returned to the County General Fund.
5. This Ordinance shall be effective immediately upon its passage.
6. This Ordinance is supplemental and in addition to any prior ordinances or resolutions and, to the extent any prior resolutions are inconsistent herewith, they are hereby modified.


SO ADOPTED, ADJUDGED, AND DECREED this 21st day of February, 2023.

SHELBY COUNTY COUNCIL

“AYES”




Tony Titus, President



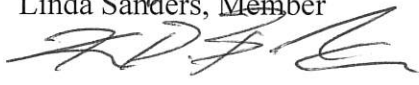
Leigh Langkabel, Vice President



Brett Haacker, Member



Linda Sanders, Member



Kyle Barlow, Member

Kyle Barlow, Member



Ryan Claxton, Member



Terry Smith, Member

“NAYS”

Tony Titus, President

Leigh Langkabel, Vice President

Brett Haacker, Member

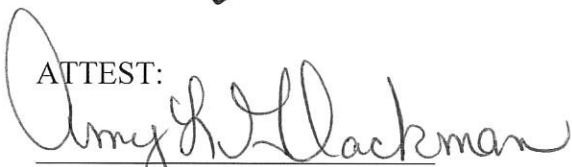
Linda Sanders, Member

Kyle Barlow, Member

Ryan Claxton, Member

Terry Smith, Member

ATTEST:



Amy Glackman, County Auditor